

5. SOQ Submission Instructions

5.1 Statement of Qualifications

SOQ(s) must be submitted in accordance with Section 6 and will be evaluated by Ashghal in accordance with Section 7.

Along with its SOQ each Respondent shall fill and submit the submission letter (Appendix 1) and the Declaration form (Appendix 2).

Ashghal will notify Respondents via email regarding clarifications raised during the SOQ evaluation and subsequently, to Qualified Respondents, the notice of qualification.

Ashghal is seeking submission of completed SOQs from any Respondent or Consortium able to deliver all aspects of the project services outlined in Section 2.2.

5.2 Format of Submission

Each SOQ shall be completed in English in the format provided in Section 6.

Respondents are required to submit their SOQ in a package containing no markings other than the address set out below.

Engineering Services Department Manager,  
Public Works Authority,  
ASHGHAL Tower (1) – Ground Floor,  
P.O. Box 22188, Doha, State of Qatar

SOQ(s) shall be submitted in a package containing no markings other than the address set out above. Such package shall contain **four (4) hard copies and four (4) soft copies (CD/DVD)** of the SOQ. All envelopes/ boxes should be marked with the respective address indicated on the face and with the following information marked on the rear:

**Statement of Qualification for The Al Wakra and Al Wukair Sewage Treatment Plant**  
**Project ID: IA 2019 C 057 G**

It is the sole responsibility of the Applicant to ensure that its SOQ is delivered to the above address by the stated deadline. **Faxed or e-mailed SOQ(s) will not be accepted.**

5.3 Rules of Submission

SOQs must be submitted **no later than Tuesday, 14<sup>th</sup> May 2019, 1:00 pm local Doha time (+3:00 GMT)**

Any SOQ submitted after the closing date and time will be excluded from consideration unless Ashghal determines, in its absolute discretion and without having any obligation to do so, that it is appropriate for a late SOQ to be considered.

#### 5.4 Clarifications and Contact

Respondents may submit any clarification or enquiry in respect of this RFQ, the Project or the procurement process by e-mail no later than two (2) weeks prior to the date stated in Section 5.3 to the following e-mail address:

[esd.tenders@ashghal.gov.qa](mailto:esd.tenders@ashghal.gov.qa)

Responses to any clarifications will be shared with all entities that have been sent the RFQ.

To maintain a dialogue for as long as possible, Ashghal will accept any comments, observations or feedback from Respondents. These can be included as part of the SOQ submission in accordance with this Section 5 and in the form provided in Appendix 3.

Ashghal or its Transaction Advisor will not organise any one-to-one meetings with the Respondents during this stage of the procurement process.